



**leading sport and fitness education**

## Registration Form and Contract of Enrolment Specialisations/short courses

2012

<b>Contact details</b>	
<b>Campus / region</b>	<b>eta</b> Distance Learning
<b>Street address</b>	WPCC Sports Centre, Avenue de Mist, Rondebosch 7700
<b>Postal address</b>	Postnet Suite 330, Private Bag X 18, Rondebosch, 7701
<b>Phone</b>	+27 (021) 671 3054
<b>Fax</b>	+27 (021) 683 3515
<b>Email address</b>	distancelearning@etasa.co.za
<b>Website</b>	www.exerciseacademy.com

<b>Banking details</b>	
<b>Account holder</b>	Exercise Teachers Academy PTY Limited
<b>Bank:</b>	Nedbank Limited
<b>Branch Name</b>	Sea Point
<b>Account number</b>	1069 352 691
<b>Branch code</b>	106 909
<b>Swift code</b>	NEDZAJJ

<b>IMPORTANT POINTS FOR COMPLETING THE FORM</b> (tick the check boxes to ensure you have completed and submitted according to instructions)		<b>Tick</b>
1.	Please <b>read the conditions of registration</b> before you complete in the form (page 5)	
2.	Use a <b>black pen</b> and mark with a ✓ (tick) where required (unless you are asked to circle)	
3.	Only <b>one form</b> should be submitted.	
4.	Ensure that you complete all the personal details required and you do so accurately. Omission or errors will delay the processing of your registration.	
5.	This document must be <b>completed and signed</b> by the student or legal guardian of the student as well as the person responsible for paying tuition fees. Each signatory must include their signature on the bottom right hand corner of each page.	
6.	The fees for the chosen short course must accompany this registration form. Please note that some candidates will be required to pay a registration fee.	
7.	If you are a South African citizen or have permanent residence, fill in your South African ID number. If you are not a South African citizen, please supply your passport number.	
8.	If applying as a <b>foreign student</b> , a copy of a valid <b>RSA visa</b> and study permit must be submitted with the form. The permit should state clearly that the applicant intends to enrol with <b>eta</b> . The duration of the permit must exceed or be the same duration as the course.	
9.	Include <b>proof of qualification</b> if you are a qualified practitioner and wish to be exempt from pre-requisite courses e.g. Exercise and Fitness Studies and Nutrition for Performance modules for certification.	

#### DECLARATION

The **eta** does not discriminate against any person based on their gender, race or ethnicity. You are required to complete questions related to gender and ethnicity for statistical and research purposes.

#### ADMISSION AND CERTIFICATION CRITERIA

1. NQF level 4/Grade twelve is the minimum requirement for admission to **eta** short courses. A letter of motivation may be considered if applications to not have proof of grade twelve/ NQF level 4.
2. Refer to Info-Sheet for specific details of admission for each short course specialisation.
3. All assessment criteria must be achieved before certification is considered.

#### DURATION AND VALIDITY OF SHORT COURSE/SPECIALISATIONS

The time allowed to complete each **eta** short course/specialisation is indicated in each course Information sheet. If students are completing Exercise and Fitness Studies and/ or Nutrition for Performance as well as their specialisation course, the duration and validity will depend on the duration of the total amount of courses taken.

#### GUARANTOR DETAILS

1. The person that will be responsible for the course fees and payment of accounts must fill in all the required information.
2. The **eta** holds the right to disqualify the application should the information inserted on the application form be found to be illegal or incorrect.

#### ACKNOWLEDGEMENT and DECLARATION

1. Ensure that the applicant signs this section, if over 18, or parent / legal guardian if under 18.
2. Unsigned applications will not be accepted.

Once you have completed this form and been accepted for the course, you will need to complete and sign the **eta** student code of conduct



**1. Biographical information** ( fill in your details in each of the spaces provided)

Title		Initials	
First name			
Middle name			
Surname			

**2. Contact details** ( fill in your details in each of the spaces provided)

Mobile	Home	Work	Fax			
Email address						
Preferred method of communication (circle preference below)						
Email	Fax	Mobile	Post	SMS	Phone	
Physical address						
					Postal Code	
Postal address						
					Postal Code	
Preferred address for mailing (circle preference)	physical/street address		postal address			

**3. Additional personal information** ( fill in your details in each of the spaces provided)

ID or alternative ID		
Home language		
Do you have a disability, special needs or a special health condition that we need to know about?	Yes	No
Please explain:		
Please tell us your specific requirements for your special needs (if relevant):		
Have you worked in fitness or sport sector before? (circle choice)	Yes	No
How many years of experience in this sector		
What job did you do?		

**4. Medical emergency details**

Emergency contact details (the name of the person we call in case of an emergency)			
Phone number of emergency contact person			
Medical aid (name of Medical Aid company)		Med aid No.	



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## Specialisation/ short course

**5. Choice of specialisation/short course;** Tick your choice below; check prices on the **eta** course fees.

<b>Specialisations</b> (entry requirement exercise science and nutrition)	✓	<b>Advanced Specialisations</b> - entry requirement: NC. Fitness / Coaching Science)	✓
Coaching Sport (cricket) beginner to intermediate level		Exercise for children and youth	
Coaching Sport (football) beginner to intermediate level		Exercise for older adults	
Coaching Sport (hockey) beginner to intermediate level		Exercise for pregnancy	
Coaching Sport (netball) beginner to intermediate level		Exercise Specialist (pregnancy, children and older adults)	
Coaching Sport (rugby) beginner to intermediate level		Sport Conditioning	
Diet, Exercise and Genetics			
Exercise to Music (aerobics, step and tone)			
Exercise and Fitness Studies			
Indoor stationary cycle classes to music			
Lifestyle Coaching			
Massage for Sport and Fitness			
Nutrition for Performance			
Pilates Mat			
Vinyasa Yoga			

**6. How did you hear about the eta?** Tick one or more of the options below

<input type="checkbox"/> word of mouth <input type="checkbox"/> referral from virgin active/planet fitness/other gym <input type="checkbox"/> referral from teacher/guidance counsellor <input type="checkbox"/> referral from eta student <input type="checkbox"/> school presentation <input type="checkbox"/> school expo/career day <input type="checkbox"/> school fitness testing <input type="checkbox"/> rocking future road show <input type="checkbox"/> brochure in a gym <input type="checkbox"/> Google <input type="checkbox"/> directory/ies <input type="checkbox"/> advert in the media		
Have you used Google or a similar search engine to find the <b>eta</b> website to find out more about the <b>eta</b> ? (circle)	YES	NO

**7. Current qualification**

<b>What is your current course/qualification?</b> (this is an industry related qualification that you hold or are currently studying)		
If you do not hold a qualification or are not currently studying with <b>eta</b> , do you intend to complete the pre-requisite modules? (please circle)	YES	NO

**CONDITIONS OF REGISTRATION eta SPECIALISATIONS COURSES**

*These Conditions of Registration ("**Conditions**") apply as between the applicant ("**Student**") registering for their chosen course and Exercise Teachers Academy (Pty) Ltd ("**eta**"). These Conditions must be read with the Guidelines to Completing the eta Registration Form ("**Guidelines**") to which these Conditions are attached.*

**1. FEES PAYABLE:**

**1.1 The fees payable to eta in respect of the study of the module comprise the following:**

- 1.1.1 The full fee, payable prior to commencement of the course (hereinafter, "**Commencement Date**"), which Commencement Date shall be set out in the *Official Acceptance Letter* issued to the Student by eta once it has confirmed that the application is successful; and
- 1.2 The fee mentioned in clause 1.1 *may not be transferred to another person or to another eta region*. Student must at all times ensure that they complete the registration form specific to the region through which they intend to study and must use the correct bank account number for payment. Failure to do so will result in the Student being liable for the costs of transferring the money to the correct bank account.
- 1.3 The fees referred to in clause 1.1 do not include any external institute membership fees, university fees, supplementary assessment fees, stationery, transport costs, or any costs in respect of meals and/or refreshments.
- 1.4 It is specifically recorded that the registration of the Student for the chosen eta course is only confirmed once the fee referred to in clause 1.1.1 has been received by eta and all the relevant Signatories (that is, the Student and/or Parent/Guardian, where appropriate) have signed the registration form annexed hereto.

**2. eta's RIGHTS:**

- 2.1 In terms of these Conditions, eta reserves the right to:
- 2.1.1 combine classes of a similar academic level and content
- 2.1.2 apply rules and performance requirements and the Student hereby agrees to be bound by such rules as may be amended by eta from time to time without notice to the Student; and
- 2.1.3 right to exclude the Student from lectures and assessment, to withhold results or dismiss a Student for failure to comply with eta rules and Student code of conduct or a failure by the Student to meet the performance requirements.
- 2.2 It is recorded that a minimum of 15 (fifteen) registered Students is required for any course to be run by eta. In this regard, eta reserves the right to cancel the teaching of any course offered on the basis of insufficient demand therefore.

**3. STUDENT'S CURRICULAR OBLIGATIONS:**

- 3.1 Students are obliged to complete their learning programmes within the time frames indicated in the eta policy for registration and enrolment.

**4. CANCELLATION**

- 4.1 Once the student has received material to commence the course, no refunds or cancellations will be considered.

**5. NON-DELIVERY BY eta**

6. In the event of the eta being unable to deliver learning, a full refund will be paid to the student

**6. TRANSFERS BETWEEN eta REGIONS:**

- 6.1 Transfer of a student between eta regions is possible; the eta policy for transfers applies

**7. VIS MAJOR:**

- 7.1 For the purposes of this clause **7**, a "vis major event" means an event or circumstance that, despite its reasonable effort, and without its fault or negligence, **eta** is unable to control and includes the following:
- 7.1.1 any act of God;
  - 7.1.2 civil commotion, riot, invasion, war threat or preparation for war and other hostilities;
  - 7.1.3 fire, explosion, storm, flood, earthquake, subsidence, epidemic or other natural physical disaster;
  - 7.1.4 strikes, lock-outs and other industrial action;
  - 7.1.5 impossibility of the use of railways, shipping, aircraft, motor transport or other means of public or private transport;
  - 7.1.6 political interference with the normal operations of any party; and
  - 7.1.7 embargo, restrictions or requirements or other acts by any government or other lawful authority.
- 7.2 In the event of a vis major event occurring, **eta** reserves the right to cease lectures and close the college temporarily. Whilst **eta** undertakes to make every effort to resume lectures as soon as possible, no warranties are made in this regard and no refund of tuition fees will be made.

**8. ACKNOWLEDGEMENTS BY STUDENT:**

The Student acknowledges that –

- 8.1 he or she may be exposed to risks to life, bodily injury, health, illness, damage to property or personal liability and, in the full knowledge of the risks, agrees to indemnify **eta** against all claims arising from any of the abovementioned or in the attendance at lectures or training in any workshop, laboratory or other place or any excursion, event or sporting activity with or without **eta**;
- 8.2 the course provided by **eta** is occupationally based, and as such includes lectures and fieldwork components. The fieldwork includes practical work experience at workplace sites prescribed by the **eta** from time to time. It is agreed that any such fieldwork is not paid employment but may result in offers of employment for the Student. The Student agrees to implement their fieldwork hours at times and venues stipulated by the **eta** – this could be evenings, early mornings, weekends, public holidays or during term holidays;
- 8.3 the information given in the registration form is accurate and correct in all respects; and
- 8.4 he or she has read and understood the Conditions and agrees to be bound thereby and by the Policies and Procedures of **eta** in force for the time being, for any period during which the Student is registered.

**9. INTELLECTUAL PROPERTY:**

All intellectual property rights in the course materials provided by **eta** to the Student shall remain **eta** or its licensors' property.

**10. CONFIDENTIALITY:**

Any information and materials relating to **eta** or its business disclosed to the Student by or on behalf of **eta** prior to or after the entering into by **eta** of any contract with the Student, shall be the confidential information of **eta** and shall not be used or disclosed by the Student to any third party.

**11. NOTICES AND DOMICILIUM:**

The Student nominates as its domicilium citandi et executandi the address reflected in the application form annexed hereto for service upon it of all notices and process in connection with any claim or any action arising between **eta** and the Student in terms of these Conditions.

**12. APPLICABLE LAW AND JURISDICTION:**

- 12.1 These Conditions, the annexes hereto and the registration forms will in all respects be governed by and construed under the laws of the Republic of South Africa.
- 12.2 The Student consents to the non-exclusive jurisdiction of the Magistrate's Court in terms of Section 45 of the Magistrate's Court Act No.32 of 1944 (as amended) having jurisdiction under Section 28 of the said Act, notwithstanding that the claim by **eta** exceeds the

normal jurisdiction of the Magistrate's Court as to amount. The Company shall, in its discretion, be entitled to proceed against the Student in any other court of competent jurisdiction, notwithstanding the foregoing.

**13. SOLE AGREEMENT:**

The Student acknowledges that these Conditions, together with the annexes and registration forms hereto, constitutes the sole record of the agreement between the parties concerning the subject matter hereof, and supersedes and overrides all previous agreements between the parties, whether written or oral. The Signatories, by affixing their signatures hereto in the space provided below, also agree to be bound by these Conditions.

**14. WAIVER:**

No relaxation or indulgence granted to the Student by **eta**, at any time, shall be deemed to be a waiver of any of **eta's** rights in terms hereof, and such relaxation or indulgence shall not be deemed a novation of any of the terms and conditions set out herein, or create any estoppel against **eta**. No waiver of these Conditions will be binding or effectual for any purpose unless in writing and signed by or on behalf of the party giving the same. Any such waiver will be effective only in the specific instance and for the purpose given.

**15. VARIATION:**

No variation, addition, deletion, or agreed cancellation of these Conditions, the annexes or registration forms hereto, will be of any force or effect unless in writing and signed by or on behalf of the parties hereto.

**16. ASSIGNMENT:**

The Student shall not at any time cede or assign any of its rights or obligations under these Conditions without the prior written consent of **eta**.

**17. SEVERABILITY:**

If any of these Conditions shall be found to be invalid by any competent court, the remaining Conditions shall remain valid and enforceable.

<b>ACKNOWLEDGEMENT &amp; DECLARATION</b> (Applies to both Student & Parent / Guardian)			
<p>I have read and understood the conditions of registration at <b>eta</b>. I therefore admit that I will comply. I declare that the information I have supplied is complete and true. I understand that if any of it is found to be incomplete, false or misleading <b>eta</b> has a right not to approve my application. Neither <b>eta</b> nor any <b>eta</b> official employee shall be liable for any loss or damage incurred by me or any other person arising out of death, bodily harm, loss of health or illness howsoever caused and the destruction or loss to any property belonging to me or any other person, howsoever caused.</p> <p>I hereby indemnify <b>eta</b> against any claims by any person arising in any way as stated above or in respect of my own negligence or wilful act.</p> <p><b>Student over 18:</b> I hold myself responsible for the payment of all fees and other charges due and payable by me as a student at <b>eta</b>. If I am in arrears, I will be liable to pay interest at the rate of interest charged by <b>eta</b>. Should my account be handed over to attorneys for collection, I will be liable for all costs and fees charged by their services.</p> <p>The signatories acknowledge that they have read the Conditions of Registration and that they agree to be bound thereby.</p>			
Signed at			
Date of signature			
Signature of student			
Name of <b>eta</b> representative			
Signature of parent /legal guardian			
<p><b>Parent / Legal Guardian:</b> I agree that I am the parent/legal guardian of the applicant mentioned above. I further give consent to the applicant signing the registration forms if admitted. I hold myself jointly and severally liable with the applicant as co-debtor for all amounts due by the applicant to the <b>eta</b>, unless I inform <b>eta</b> in writing to the contrary, in which event such notification shall take effect only from the beginning of the following academic year. I certainly confirm and accept that I shall not, in any capacity, hold <b>eta</b> liable for any damage or loss, which the applicant or any other person may suffer under any of the circumstances set out in the applicant's declaration. I authorise <b>eta</b> to conduct a credit check and I have furnished the necessary details for that.</p>			
<p><b>PLEASE COMPLETE IF PAYING BY CREDIT CARD:</b> I declare that all the particulars pertaining to me on this form are true and correct. Please deduct the following amount from my credit card, in payment of the fees indicated.</p>			
Full Name			
ID NO.			
Total amount	<b>R</b>		
Type of transaction	Straight	Budget	Months:
Type of Credit Card: Visa/MasterCard			
Credit Card No.			
Last 3 Digits:			Expiry Date
Signature of card holder			
Date of signature			
Signature of <b>eta</b> representative			
Date of registration			