



**leading sport and fitness education**

## Application Form and Contract of Enrolment

### CERTIFICATE STUDIES

#### eta Distance Learning

**Mailing address**

Postnet Suite 330,  
Private Bag X 18,  
Rondebosch, 7701

**Contact details**

**Tel:** 021 671 3054  
**Fax:** 021 683 3515

**Email:** [distancelearning@etasa.co.za](mailto:distancelearning@etasa.co.za)

#### Banking details

**Exercise Teachers Academy PTY Limited**

Bank Name: **Nedbank Limited**

Branch Name: **Sea Point**

Branch Code: **106909**

Account No: **1069 352 691**

<b>IMPORTANT POINTS FOR COMPLETING THE FORM</b> (tick the check boxes to ensure you have completed and submitted according to instructions)	<b>Tick</b>
1. Please <b>read</b> the <b>conditions of registration</b> before you complete in the form (page 7).	
2. Use a <b>black pen</b> and mark with a ✓ (tick) where required (unless you are asked to circle).	
3. Only <b>one form</b> should be submitted.	
4. Ensure that you complete all the personal details required and you do so accurately. Omission or errors will delay the processing of your registration.	
5. This document must be <b>completed and signed</b> by the student or legal guardian of the student as well as the person responsible for paying tuition fees. Each signatory must include their signature on the bottom right hand corner of each page.	
6. The non-refundable registration fee must accompany this form (campus students). This does not apply if you are re-registering for 2 <sup>nd</sup> year or are already registered on another <b>eta</b> course.	
7. If applying as a distance learning student, the full course fees should be submitted with the registration form. If applying for payment method 2 (distance students only) the first payment is due with this form. Refer to course fees for full detail.	
<b>You must submit the following with the registration form:</b>	
8. A copy of the NSC (National Senior Certificate) or GCSE (General Certificate of Secondary Education). This is required for the enrolment to be confirmed). Midterm results or end of grade 11 results can be submitted in the interim. This does not apply if you are re-registering for 2 <sup>nd</sup> year or are already registered on another <b>eta</b> course.	
9. A <b>motivation letter</b> indicating reasons for wanting to complete the <b>eta</b> course (this is very important if you are not including results from school and you want to motivate to be admitted to the course. This does not apply if you are re-registering for 2 <sup>nd</sup> year or are already registered on another <b>eta</b> course.	
10. Applicants who do not meet the admission criteria may be considered for admission to an <b>eta</b> course. The following information is required: <ul style="list-style-type: none"> <li>• A reference or testimonial from the applicant's school or employer</li> <li>• A letter from the applicant motivating for admission to <b>eta</b> and explaining (1) how they will apply themselves and (2) why they wish to be admitted to the course</li> <li>• Proof of qualifications which provide evidence of ability in related fields e.g. sport, fitness or business management</li> <li>• Should the applicant not meet the minimum admission criteria; they may be referred for tests, at their own expense. These could include tests for aptitude, literacy, numeracy, reasoning skills and or studying skills.</li> </ul>	
11. A copy of any sport, fitness or business management qualification that you have achieved (for exemption or RPL purposes)	
12. A copy of your ID document (if a foreign student, a copy of the passport is required)	
13. A copy of your guarantor's/parent/guardian's ID if they are responsible for your course fees	
14. A signed copy of the <b>eta</b> student code of conduct - you can download this from the <b>eta</b> website.	
15. If applying as a <b>foreign student in SA</b> , a copy of a valid <b>visa</b> and study permit is compulsory. This rule may also apply and a visa may be required if you are studying with <b>eta</b> in other countries. Copies of study permits and visas should be submitted with the form. The permit should state clearly that the applicant intends to enrol with <b>eta</b> . The duration of the permit must exceed or be the same duration as the course.	

**DECLARATION BY eta**

The **eta** does not discriminate against any person based on their gender, race or ethnicity. You are required to complete questions related to gender and ethnicity for statistical purposes only.

**ADMISSION CRITERIA**

Please check the **eta** policy for admission and selection which you will find on the **eta** website, rules and policies

**GUARANTOR DETAILS**

1. The person responsible for the payment of course fees (student or guarantor) must complete all the required information, sign the relevant section and initial all pages of the form.
2. The **eta** holds the right to disqualify the application should the information on the application form is found to be illegal or incorrect.

**TUITION FEES DUE AND STUDENT LOANS**

- Once the registration form is submitted and fee paid, successful applicants will receive a letter of *confirmation*.
- If the applicant is applying for a student loan, the application must be completed and the loan approved before commencement of the **eta** course. Fees are due by the commencement date of the course and late loan applications will jeopardise a confirmed place on the course.

**ACKNOWLEDGEMENT and DECLARATION**

1. If over the age of eighteen, the applicant must sign the *acknowledgement and declaration* section of the form or the parent / legal guardian if the applicant is under 18.
2. Unsigned applications will not be accepted.

**1. Biographical information** ( fill in your details in each of the spaces provided)

Title		Initials	
First name			
Middle name			
Surname			

**2. Contact details** ( fill in your details in each of the spaces provided)

Mobile	Home	Work	Fax		
Email address					
Preferred method of communication (circle preference below)					
Email	Fax	Mobile	Post	SMS	Phone
Physical address					
				Postal Code	
Postal address					
				Postal Code	
Preferred address for mailing (circle preference)	physical/street address		postal address		

**3. Additional personal information** ( fill in your details in each of the spaces provided)

ID or alternative ID					
The following point only applies to South African students - information on ethnicity is required .for statistical purposes) circle one below.					
African	Coloured/mixed race	Indian/Asian	White	Other	
Gender (circle)	Male	Female	Nationality		
Date of birth			Current age		
Citizenship/ Residence circle one below					
South African	Permanent Resident	Dual citizenship	Foreigner		
Home language					
Do you have a disability, special needs or a special health condition that we need to know about?			Yes	No	
Please explain:					
Please tell us your specific requirements for your special needs (if relevant):					

Socio-economic status: (this information is required by Department of Higher Education and Training). circle one below			
Employed	Unemployed	Student	Learner( learnership)
Current occupation			
Have you worked in fitness or sport sector before? (circle choice)	Yes	No	
How many years of experience in this sector			
What job did you do?			
What is your work experience in other areas?			
Can you operate a computer? (circle choice)	Yes	No	
Which computer software can you operate?			

**4. How did you hear about the eta?** Tick one or more of the options below

<input type="checkbox"/> word of mouth <input type="checkbox"/> referral from virgin active/planet fitness/other gym <input type="checkbox"/> referral from teacher/guidance counselor <input type="checkbox"/> referral from <b>eta</b> student <input type="checkbox"/> school presentation <input type="checkbox"/> school expo/career day <input type="checkbox"/> school fitness testing <input type="checkbox"/> rocking future road show <input type="checkbox"/> brochure in a gym <input type="checkbox"/> Google <input type="checkbox"/> directory/ies <input type="checkbox"/> advert in the media		
Have you used Google or a similar search engine to source the <b>eta</b> website and find out more about the <b>eta</b> ? (circle)	Yes	no

**5. Education and school details**

Highest education level achieved			
Name of the school last attended			
Province/City of the school			
Name of Guidance Counsellor (insert LO or principal's details if no Guidance Counsellor)			
School telephone		School email	
Have you enclosed your NSC/Matric/GCSE exam results (please circle)	YES	NO	
If NO please explain reason			

**6. Details of parent/guarantor or person responsible for payment of the tuition fees**

Parent/Guarantor details (indicate nature of relationship to the student)			
Title			
First name			
Surname			
ID number			
Home phone	Mobile	Work phone	Fax
Email address			
Street address			
		Postal code	
Postal Address			
		Postal code	
Name of Employer			
<b>Contact details of employer</b>			
Mobile	Home	Work	Fax

**7. Choice of qualification;** place a tick in *one of the three tables below*, to indicate the qualification of your choice

<b>Certificate in coaching Science (1-year)</b> Circle your choice of two sport coaching specialisations (included in the course fee)					Tick here
<b>Elective</b>	Coach beginner to intermediate level performers				
Cricket	Football	Hockey	Netball	Rugby	

<b>Certificate in Fitness (1-year)</b> personal training is included in the course fee		Tick here
<b>Elective</b>	Certificate elective is Lead and instruct exercise to individual or groups	

<b>Certificate in Sport Management (1-year)</b> Event planning and implementation is included in the course fee		Tick here
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8. **Choice of specialization module/s;** if you wish to do **additional specializations**, we need to book these for you; they are NOT included in course fees. Tick your choice below – please check prices on the **eta** course fees.

<b>Specialisations</b> (entry requirement exercise science and nutrition)	<input checked="" type="checkbox"/>
Coaching Sport (cricket) beginner to intermediate level	<input type="checkbox"/>
Coaching Sport (football) beginner to intermediate level	<input type="checkbox"/>
Coaching Sport (hockey) beginner to intermediate level	<input type="checkbox"/>
Coaching Sport (netball) beginner to intermediate level	<input type="checkbox"/>
Coaching Sport (rugby) beginner to intermediate level	<input type="checkbox"/>
Diet, Exercise and Genetics	<input type="checkbox"/>
Exercise to Music (aerobics, step and tone)	<input type="checkbox"/>
Indoor stationary cycle classes to music	<input type="checkbox"/>
Lifestyle Coaching	<input type="checkbox"/>
Massage for Sport and Fitness	<input type="checkbox"/>
Nutrition for Performance	<input type="checkbox"/>
Pilates Mat	<input type="checkbox"/>
Vinyasa Yoga	<input type="checkbox"/>

9. **COURSE PAYMENT OPTIONS** - tick your choice of payment method and check costs in Course Fees Schedule.

**PLEASE NOTE:** Only Payment method 1 is available to students outside South Africa

<b>OPTIONS</b>	<b>TERMS</b>	<b>TICK PAYMENT CHOICE</b>
Payment method 1	Full fees up front	<input type="checkbox"/>
Payment Method 2	Deposit plus 3 monthly payments	<input type="checkbox"/>

**10. eta STUDY PACK**

Your **eta** study pack contains academic material i.e. **eta** manual, Study Guide and Portfolio of Evidence file plus an **eta** bag, cap and towel. Should you wish to purchase additional **eta** clothing, please contact [steve@etasa.co.za](mailto:steve@etasa.co.za) or check for the order form on our website [www.exerciseacademy.com](http://www.exerciseacademy.com)

**Exercise Teachers Academy (Pty) Ltd Registration No. 2005/021935/07**

**TERMS AND CONDITIONS OF REGISTRATION FOR eta LEARNING PROGRAMME**

*These Conditions of Registration ("**Conditions**") apply as between the applicant ("**Student**") registering for their chosen course and Exercise Teachers Academy (Pty) Ltd ("**eta**"). These Conditions must be read with the Guidelines to Completing the eta Registration Form ("**Guidelines**") to which these Conditions are attached.*

**1. FEES PAYABLE:**

**1.1 The fees payable to eta in respect of the study of the courses comprise the following:**

1.1.1 Subject to clause 4 below, the full tuition fee (payment option 1), payable prior to the date of commencement of the course (hereinafter, "**Commencement Date**"), which Commencement Date shall be set out in the *Official Acceptance Letter* issued to the Student by eta once the Student's application is successful;

1.1.2 Subject to agreement, payment of fees according to payment option 2;

1.2 The fee mentioned in clause 1.1 *may not be transferred to another person or to another eta region.*

1.3 The fees referred to in clause 1.1 do not include any external institute membership fees, university fees, supplementary assessment fees, stationery, transport costs, or any costs in respect of meals and/or refreshments.

1.4 It is specifically recorded that the registration of the Student for the chosen eta course is only confirmed once the fee referred to in clause **Error! Reference source not found.** has been received by eta and all the relevant Signatories (that is, the Student and/or Parent/Guardian, where appropriate) have signed the registration form annexed hereto.

**2. eta's RIGHTS:**

2.1 In terms of these Conditions, eta reserves the right to:

2.1.1 apply rules and performance requirements and the Student hereby agrees to be bound by such rules as may be amended by eta from time to time without notice to the Student;

2.1.2 exclude the Student from assessment, to withhold results or dismiss a Student for failure to comply with eta rules or a failure by the Student to meet the performance requirements.

2.1.3 withhold results and certification for failure by the Student or their sponsor to fulfil their course fee payment obligations;

**3. STUDENT'S CURRICULAR OBLIGATIONS:**

3.1 Students are obliged to complete their learning programmes within the time frames indicated in the eta policies for registration and enrolment.

**4. COOLING-OFF PERIOD**

4.1 Students are granted a 7-day cooling-off period, from course Commencement Date, during which time they may inform eta in writing that they wish to cancel their enrolment. In such event, eta policy for cancellations and refunds is applied;

4.2 After the 7-day period, no refunds will be considered;

4.3 No refunds apply to Payment Option 2.

**5. NON-DELIVERY BY eta**

In the event of the eta being unable to deliver learning, a full refund will be paid to the student

**6. VIS MAJOR:**

6.1 For the purposes of this clause 4, a "**vis major event**" means an event or circumstance that, despite its reasonable effort, and without its fault or negligence, eta is unable to control and includes the following:

6.1.1 any act of God;

6.1.2 civil commotion, riot, invasion, war threat or preparation for war and other hostilities;

6.1.3 fire, explosion, storm, flood, earthquake, subsidence, epidemic or other natural physical disaster;

- 6.1.4 strikes, lock-outs and other industrial action;
- 6.1.5 impossibility of the use of railways, shipping, aircraft, motor transport or other means of public or private transport;
- 6.1.6 political interference with the normal operations of any party; and
- 6.1.7 Embargo, restrictions or requirements or other acts by any government or other lawful authority.
- 6.2 In the event of a vis major event occurring, **eta** reserves the right to cease lectures and close the college temporarily. Whilst **eta** undertakes to make every effort to resume lectures as soon as possible, no warranties are made in this regard and no refund of tuition fees will be made.

**7. ACKNOWLEDGEMENTS BY STUDENT:**

The Student acknowledges that –

- 7.1 he or she may be exposed to risks to life, bodily injury, health, illness, damage to property or personal liability and, in the full knowledge of the risks, agrees to indemnify **eta** against all claims arising from any of the abovementioned or in the attendance at lectures or training in any workshop, laboratory or other place or any excursion, event or sporting activity with or without **eta**;
- 7.2 the course provided by **eta** is occupationally based and as such includes lectures and fieldwork components. The fieldwork includes practical work experience at workplace sites prescribed by the **eta** from time to time. It is agreed that any such fieldwork is not paid employment but may result in offers of employment for the Student. The Student agrees to implement their fieldwork hours at times and venues stipulated by the **eta** – this could be evenings, early mornings, weekends, public holidays or during term holidays;
- 7.3 the information given in the registration form is accurate and correct in all respects; and
- 7.4 he or she has read and understood the Conditions and agrees to be bound thereby and by the Policies and Procedures of **eta** in force for the time being and for any period during which the Student is registered.

**8. TRANSFERS BETWEEN eta REGIONS:**

- 8.1 Transfer of a student between **eta** regions is possible; the **eta** policy for transfers applies

**9. INTELLECTUAL PROPERTY:**

All intellectual property rights in the course materials provided by **eta** to the Student shall remain **eta** or its licensors' property.

**10. CONFIDENTIALITY:**

Any information and materials relating to **eta** or its business disclosed to the Student by or on behalf of **eta** prior to or after the entering into by **eta** of any contract with the Student, shall be the confidential information of **eta** and shall not be used or disclosed by the Student to any third party.

**11. NOTICES AND DOMICILIUM:**

The Student nominates as its domicilium citandi et executandi the address reflected in the application form annexed hereto for service upon it of all notices and process in connection with any claim or any action arising between **eta** and the Student in terms of these Conditions.

**12. APPLICABLE LAW AND JURISDICTION:**

- 12.1 These Conditions, the annexes hereto and the registration forms will in all respects be governed by and construed under the laws of the Republic of South Africa and or the laws of the country in which the **eta** course is being offered.
- 12.2 The Student consents to the non-exclusive jurisdiction of the Magistrate's Court in terms of Section 45 of the Magistrate's Court Act No.32 of 1944 (as amended) having jurisdiction under Section 28 of the said Act, notwithstanding that the claim by **eta** exceeds the normal jurisdiction of the Magistrate's Court as to amount. The Company shall, in its discretion, be entitled to proceed against the Student in any other court of competent jurisdiction, notwithstanding the foregoing.

**13. SOLE AGREEMENT:**

The Student acknowledges that these Conditions, together with the annexes and registration forms hereto, constitutes the sole record of the agreement between the parties concerning the subject matter hereof, and supersedes and overrides all previous agreements between the parties, whether written or oral. The Signatories, by affixing their signatures hereto in the space provided below, also agree to be bound by these Conditions.

**14. WAIVER:**

No relaxation or indulgence granted to the Student by **eta**, at any time, shall be deemed to be a waiver of any of **eta's** rights in terms hereof, and such relaxation or indulgence shall not be deemed a novation of any of the terms and conditions set out herein, or create any estoppel against **eta**. No waiver of these Conditions will be binding or effectual for any purpose unless in writing and signed by or on behalf of the party giving the same. Any such waiver will be effective only in the specific instance and for the purpose given.

**15. VARIATION:**

No variation, addition, deletion, or agreed cancellation of these Conditions, the annexes or registration forms hereto, will be of any force or effect unless in writing and signed by or on behalf of the parties hereto.

**16. ASSIGNMENT:**

The Student shall not at any time cede or assign any of its rights or obligations under these Conditions without the prior written consent of **eta**.

**17. SEVERABILITY:**

If any of these Conditions shall be found to be invalid by any competent court, the remaining Conditions shall remain valid and enforceable.

<b>ACKNOWLEDGEMENT &amp; DECLARATION</b> (Applies to both Student & Parent / Guardian / Sponsor)			
<p>I have read and understood the conditions of registration at <b>eta</b>. I therefore admit that I will comply. I declare that the information I have supplied is complete and true. I understand that if any of it is found to be incomplete, false or misleading <b>eta</b> has a right not to approve my application.</p> <p>Neither <b>eta</b> nor any <b>eta</b> official employee shall be liable for any loss or damage incurred by me or any other person arising out of death, bodily harm, loss of health or illness howsoever caused and the destruction or loss to any property belonging to me or any other person, howsoever caused.</p> <p>I hereby indemnify <b>eta</b> against any claims by any person arising in any way as stated above or in respect of my own negligence or wilful act.</p> <p><b>Student over 18:</b> I hold myself responsible for the payment of all fees and other charges due and payable by me as a student at <b>eta</b> and should my account be handed over to attorneys for collection, I will be liable for all costs and fees charged by their services.</p>			
The signatories acknowledge that they have read the Conditions of Registration and that they agree to be bound thereby.			
Signed at			
Date of signature			
Signature of student			
Name of <b>eta</b> representative			
Signature of parent /legal guardian/sponsor			
<p><b>Parent / Legal Guardian / Sponsor:</b> I agree that I am the parent/legal guardian/sponsor of the applicant mentioned above. I further give consent to the applicant signing the registration forms if admitted. I hold myself jointly and severally liable with the applicant as co-debtor for all amounts due by the applicant to the <b>eta</b>, unless I inform <b>eta</b> in writing to the contrary, in which event such notification shall take effect only from the beginning of the following academic year. I certainly confirm and accept that I shall not, in any capacity, hold <b>eta</b> liable for any damage or loss, which the applicant or any other person may suffer under any of the circumstances set out in the applicant's declaration. I authorise <b>eta</b> to conduct a credit check and I have furnished the necessary details for that.</p>			
<p><b>PLEASE COMPLETE IF PAYING BY CREDIT CARD:</b> I declare that all the particulars pertaining to me on this form are true and correct. Please deduct the following amount from my credit card, in payment of the fees indicated.</p>			
Full Name			
ID NO.			
Total amount			
Type of transaction	Straight	Budget	Months:
Type of Credit Card: Visa/MasterCard			
Credit Card No.			
Last 3 Digits:			Expiry Date
Signature of card holder			
Date of signature			